



Township of Chatsworth Council Minutes

Wednesday March 2, 2016

Members Present:

Mayor – Bob Pringle
Deputy Mayor – Scott Mackey
Councillor – Brian Gamble
Councillor – Shawn Greig

Absent - Councillor – Elizabeth Thompson

Staff Present:

CAO/Clerk, Will Moore
Treasurer, Asst CAO/Clerk, Grace Nayler

1. Call to Order:

Mayor Pringle called the meeting to order at 10:00 a.m.

2. Opening Ceremonies:

Mayor Pringle called for a moment of reflection before proceeding with the Council Meeting.

3. Adoption of Agenda:

Motion Number 104-2016
Moved by: Scott Mackey
Seconded by: Shawn Greig

Be it resolved that the Council of the Township of Chatsworth adopt the Agenda as amended to include Water report 06-16 regarding a proposed Water Standpipe update and a discussion regarding the availability of the Chief Building Official.

Carried

4. Disclosure of Pecuniary Interest: None

5. Minutes of Previous Meetings:

5.1 Regular Meeting February 17, 2016

Motion Number 106-2016
Moved by: Shawn Greig
Seconded by: Brian Gamble

Be it resolved that the council of the Township of Chatsworth approve the Minutes of the regular meeting of February 17, 2016 as circulated.

Carried

5.2 Special Meeting February 17, 2016

Motion Number 105-2016
Moved by: Scott Mackey
Seconded by: Shawn Greig

Be it resolved that the council of the Township of Chatsworth approve the Minutes of the special meeting of February 17, 2016 as circulated.

Carried

5.3 Minutes to be received

Motion Number 107-2016
Moved by: Scott Mackey
Seconded by: Brian Gamble

Be it resolved that the council of the Township of Chatsworth receive the minutes from MMWTWG December 10, 2015; SVCA December 10, 2015; Library January 28, 2016.

Carried

6. Public Meetings: None

7. Deputations: None

8. Accounts:

Motion Number 108-2016
Moved by: Brian Gamble
Seconded by: Scott Mackey

Be it resolved that the council of the Township of Chatsworth approve the Accounts in the amount of \$122,677.55.

Carried

9. Reports/Recommendations/Quotes/RFP:

9.1 Finance Report FIN 03-16 – Annual Department 2015 Report

The Treasurer provided Council with the Draft 2015 Annual Department Report.

Motion Number 109-2016

Moved by: Scott Mackey

Seconded by: Brian Gamble

Whereas a draft report showing Revenues of \$7,838,790.39 and Expenditures of \$7,776,092.66 up to the end of December, 2015 having been received and recorded by the Treasury Department is being presented to Council;

Now Therefore Be it Resolved that the Council of the Township of Chatsworth receive the Treasurer's Report: FIN 03-16 reflecting the Budget and Revenues and Expenditures Comparison for the Township to December 31, 2015.

Carried

9.2 Finance Report FIN 04-16 – Annual Reserve 2015 Report

The Treasurer provided Council with the activity of the Annual transactions of the Reserve accounts for the 2015 year.

Motion Number 110-2016

Moved by: Shawn Greig

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth receive the Treasurer's Report on Reserves and Reserve Transfers for the 2015 year FIN 04-15.

And Further That the Treasurer transfers any surplus amount at year end to Working Funds or fund any deficit at year end from Working Funds.

Carried

9.3 Finance Report FIN 05-16 – January 2016 Report

The Treasurer provided Council with the January 2016 Department Report.

Motion Number 111-2016

Moved by: Scott Mackey

Seconded by: Brian Gamble

Whereas a draft report showing Revenues of \$66,863.96 and Expenditures of \$295,924.43 up to the end of January, 2016 having been received and recorded by the Treasury Department is being presented to Council;

Now Therefore Be it Resolved that the Council of the Township of Chatsworth receive the Treasurer's Report: FIN 05-16 reflecting the Budget and Revenues and Expenditures Comparison for the Township to January 31, 2016.

Carried

9.4 Water Report WTR 04-16 – Annual OCWA 2015 Reports

The Water Coordinator provided Council with the Annual OCWA 2015 Reports for the Chatsworth and Walters Falls water systems.

Motion Number 112-2016

Moved by: Scott Mackey

Seconded by: Brian Gamble

WHEREAS the Owner of a Drinking Water System shall ensure that an Annual Report is prepared in accordance with Section 11 of Ontario Regulation 170/03, made under the Safe Drinking Water Act;

AND WHEREAS the Owner of the water systems shall ensure that effective steps are taken to advise users of the water system that copies of the report are available, without charge, and of how a copy may be obtained;

NOW THEREFORE the Council of the Township of Chatsworth acknowledges and accepts the 2015 Annual Reports prepared by the Ontario Clean Water Agency for the Chatsworth and Walters Falls Water Systems;

AND FURTHER that notice be included in the March water billing to advise the water users that the reports are available at the Township Municipal Office, at no charge, and on the Township website.

Carried

The Water Coordinator presented Council with a report regarding the best alternatives for the Chatsworth Water System with a request for a Needs Study for the Chatsworth Water System.

Motion Number 113-2016

Moved by: Shawn Greig

Seconded by: Scott Mackey

Be it Resolved that the Council of the Township of Chatsworth receive the Water Report WTR 06-16;

And that the Water Services Co-ordinator send out a Request for Prices from Engineering Firms to provide a Needs Study for the best alternatives

for the water system and to include an estimated price on a booster pumping station.

Carried

9.5 CAO-Clerk Report CLRK 04-16 – Weed Inspection

The CAO provided Council a report notifying Council of the retirement of Frank Beirnes as the Weed Inspector for the Township.

Motion Number 114-2016

Moved by: Scott Mackey

Seconded by: Brian Gamble

Be it Resolved that the Council of the Township of Chatsworth receive the CAO-Clerk report 04-2016 with respect to the appointment of a weed inspector;

And that a by-law appointing Brad Thake be considered by council.

Carried

9.6 CAO-Clerk Report CLRK 05-16 – Infrastructure Needs

M.P.P. Larry Miller is requesting a list of Infrastructure needs for the Township .

Motion Number 115-2016

Moved by: Scott Mackey

Seconded by: Shawn Greig

Be it Resolved that the Council of the Township of Chatsworth receive the CAO-Clerk report 05-16 with respect to Infrastructure needs and provide the a list to MP Larry Miller as follow;

Roads	\$ 5,000,000
Bridges	\$ 2,000,000
Water Standpipe or Tower	\$ 2,000,000
Community Centre	\$ 5,000,000
Green Initiatives: Waste Management	\$ 500,000

Carried

10. Unfinished Business:

10.1 Procedural By-Law - Deferred

10.2 Site Plan Control – Thomson Severance

By-Law presented for passing as a condition of Consent.

11. New Business:

11.1 Notice Policy - Deferred

11.2 Web Site Policy

Council discussed the draft policy for the Township Web Site content. Staff is to review other sites and make recommendations.

11.3 Review of Fence Viewers and Livestock Valuers

Staff presented the current list of Viewers & Valuers to Council. Staff was directed to enquire if any fence viewers can help with livestock valuing in the event that the current livestock valuers need help.

Staff was instructed to present council with a by-law to consider the role of the Municipality with respect to fence viewing.

11.4 Southgate & Wellington-North Resolutions re. Trespass to Property Act

Motion Number 116-2016

Moved by: Scott Mackey

Seconded by: Brian Gamble

Be it resolved that the council of the Township of Chatsworth note and file Southgate's resolution supporting bill 36, an act to amend the Trespass to property Act.

Carried

11.5 Garage by Desboro Arena

Council did not declare the building surplus to the Townships needs at the present time.

11.6 SVCA Property at Concession 2 South

Council had requested that the SVCA give the township approximately 4 acres of land on the bends at the south end of Concession 2 former Holland. The SVCA has indicated that the land would have significant value it was a building

lot. Staff was directed to compile information related to the lands and its suitability as a building lot. This information is to include whether an entrance, a severance and a building permit can be granted on the property.

11.7 Property Standards Issue

A letter of concern was received regarding derelict vehicles and the handling of the complaint.

Motion Number 117-2016

Moved by: Scott Mackey

Seconded by: Brian Gamble

Be it resolved that the Council of the Township of Chatsworth instruct the Property Standards officer to follow up the concerns about a “vehicle dump” on Concession 1 (former Sullivan).

Carried

12. Information Items: None

13. Closed Meeting Session: None

14. Agreements: None

15. By-Laws:

Motion Number 118-2015

Moved by: Scott Mackey

Seconded by: Brian Gamble

That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.

By-Law 2016-07 Burn by-law

Carried

Motion Number 119-2016

Moved by: Brian Gamble

Seconded by: Scott Mackey

That By-Law(s) 2016-17, 2016-18, 2016-19, 2016-20 and 2016-21 be introduced and taken as read a first and second time.

Carried

Motion Number 120-2016
Moved by: Shawn Greig
Seconded by: Scott Mackey

That the following By-Law(s) as passed by Council be taken as read a third time, be finally passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.

By-Law	2016-17	2016 Budget estimates
	2016-18	Appoint weed inspector
	2016-19	Site Plan Control
	2016-20	Zoning By-law housekeeping
	2016-21	Confirming By-law

Carried

16. Adjournment:

Motion Number 121-2016
Moved by: Brian Gamble
Seconded by: Scott Mackey

Be it resolved that the Council of the Township of Chatsworth adjourn at 3:32 p.m.

Carried

Original Signed by
Mayor, Bob Pringle

Original Signed by
CAO/Clerk, Will Moore