



TOWNSHIP OF CHATSWORTH
PUBLIC WORKS REPORT 2017-14

TO: Mayor Pringle and Members of Council
FROM: Jamie Morgan – Operations Manager
RE: 2017 Regulatory and Warning Sign Inspections
DATE: June 5, 2017

RECOMMENDATION:

THAT the Public Works Report 2017-14 dated June 5, 2017 regarding the 2017 Regulatory and Warning Sign Inspections received;

AND FURTHER THAT Council approve the Signing of a five (5) year contract with Advantage Data Collection for the Regulatory and Warning Sign Inspections in the years 2017-2021.

BACKGROUND

In 2016 the Township of Chatsworth invested approximately \$50,000 in the development of a sign database. The database created by Advantage Data Collection is used to ensure all signage falls within the Minimum Maintenance Standards of reflectivity and is also used in Asset Management. The reflectivity testing is required to be completed yearly and was last completed in 2015 at a cost of just over \$13,000. Advantage Data Collection has offered a one (1) year contract at \$5.95 per sign, three (3) year contract at \$5.45 per sign and a five (5) year contract at \$4.95 per sign. The Township has approximately 1,406 sign that need yearly testing. There is also a Per Diem cost for the two (2) inspectors. See attachment for general costs but there is added cost for the 148 signs from 2015.

BUDGET IMPACT

The 2017 budget amount is \$8,000.00

Attachment

Advantage Data Collection Service Quotation

Respectfully submitted

Jamie Morgan,
Operation Manager

Reviewed by

Patty Sinnamon, Dipl.M.M.
CAO Clerk



P.O. Box 244, Brighton, ON K0K 1H0
 Toll-free: 1-888-304-6706
 Phone: 1-613-475-4572
 Fax: 1-613-475-4815
adam@advantagedata.ca

SERVICE QUOTATION

Regulatory and Warning Sign Inspection

February 7th, 2017

Mr. Jamie Morgan
 Township of Chatsworth
 316837 Hwy 6
 Chatsworth, ON

Dear Mr. Morgan,

Thank you for allowing Advantage Data Collection to provide you with a quote for the inspection of regulatory and warning signs in your municipality to ensure compliance with O.Reg 239/02 Minimum Maintenance Standards for Municipal Highways. Not only will we inspect the retro-reflectivity of your signage using ASTM approved RoadVista 922 retro-reflectometers, we will update your database to reflect current sign conditions. A new photo will be taken of each sign and we will provide you with pre-layered mapping software which shows categorized information about your signage. Our sign management system will easily allow you to keep you database current when doing any sign replacement or installation work.

ITEM	QUANTITY	UNIT PRICE	TOTAL PRICE (Including Per Diem)
Inspection of Regulatory and Warning Signs (1 YEAR AGREEMENT)	1,258 Signs	\$5.95	\$8,685.10
Inspection of Regulatory and Warning Signs (3 YEAR AGREEMENT)	1,258 Signs	\$5.45	\$8,056.10
Inspection of Regulatory and Warning Signs (5 YEAR AGREEMENT)	1,258 Signs	\$4.95	\$7,427.10
Per Diem – This is to cover lodging and other travel related expenses. This project will take 2 inspectors, 3-4 days to complete	3 days	\$200 (per inspector)	\$1200

**the above quote does not include the inspection of the remaining failing signs from the 2015 replacement project (148 signs excluded).*

Our re-inspection service includes new photos for each sign, updating of field data in order to provide a current and up to date database, and updated mapping software. The format will be the same as previous inspections and an updated shapefile will be provided for your GIS department if need be.

If you have any questions or concerns, please feel free to give me a call.

Best regards,

Adam Cripps, Project Manager
adam@advantagedata.ca | cell: 613.262.3966

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